

MEETING NOTES/MINUTES
November 20th, 2014

Start Time: [10:14 am CST]

End Time: [11:28 am CST]

Committee Members Present

Rickey Boggan, Margarete Davenport, Louise Davis, Juanita Johnson, Jenny Kern, April May, Mimmo Parisi, Tina Routh, Marcie Skelton, Holly Spivey, Jennie Sturgis

Others Present

Kelsey Risman, Tate Gould

Motions Passed

Meeting Notes

Ricky Boggan called the meeting to order at 10:14 a.m.

Boggan noted the lack of a quorum for this meeting, so approval of SECAC minutes from 10-08-14 and 10-23-14 would have to be considered later.

Dr. Mimmo Parisi discussed the Data Committee's accomplished deliverables and those that are in the pipeline. He said the committee identified the structure of the early childhood system and the roles/functions. He indicated that the committee will soon work on development of a data portal and establishment of data governance. April May asked how many data portals would be developed. Dr. Parisi said there will be a portal mainly for education to help with case management. He said another portal would be primarily for MDHS. He said ultimately it will be one portal split into two parts. Dr. Parisi then presented the sample policy questions that the data system can potentially address once it is built. He said the questions will be put into a survey for every SECAC member to rank in terms of importance.

Holly Spivey covered some of the deliverables of the Standards Committee. She said the updated standards and guidelines would come before SECAC in the spring. She said the committee will work together with MDE to make sure everyone in the state has access to the standards and guidelines. The committee has also discussed working with the Mississippi State Department of Health, school districts, and Early Years Network to make sure everyone is in the loop. Margarete Davenport said the standards will be useless if they are only sent out. She said staff need to be trained on how to implement the standards. Lydia Bethay said the Early Years Network provides information on how to align standards with teaching. Dr. Parisi asked how many people are coming to the training offered by the Early Years Network. Bethay said they have a constant waiting list. Parisi asked how many have been trained. Dr. Louise Davis said about 20,000. Lydia said she could find the exact number. Marcie Skelton asked if the trainings have post-tests. Bethay said yes.

The Engagement and Partnerships Committee met on Nov. 17, but no one was at the meeting to present an update. Dr. Davis said the committee would meet immediately after the 11-20-14 SECAC meeting. Dr. Davis said the committee will be sending out invitations for a subcommittee soon.

Dr. Tate Gould said the Assessment Committee has a meeting planned for December. No one from the committee was at the meeting to present an update.

Kelsey Risman said the QRS Committee has finalized a work plan. She covered the deliverables of the committee. She said the committee has meetings set through March. Laura Dickson, director of the DECCD at MDHS, said there will be an external assessment of Mississippi's QRS system. She said meetings will be held across the state for providers and parents. She said the QRS committee could coordinate to take advantage of this.

Boggan opened discussion on the SECAC midterm report. He said the report has a draft outline. Skelton asked if this would be a report to the governor. Boggan said yes and added that it will be a public report that can be shared with anyone. Skelton asked for the definition of midterm. Dr. Gould said it aligns with the six months of work that the SECAC has done this year. Skelton and Parisi said the midterm report sounds like a good idea. Boggan said if there are any suggestions or changes members would like to see to this outline, send them to him and the council can adopt the draft during the December meeting.

Boggan opened discussion on committee work. Dr. Parisi asked is there a way that a proxy process can be established for representation on SECAC? He said he knows there are situations where he and others cannot be at meetings. Dr. Davis said you would have to change the bylaws, but she said there would need to be a quorum for such a change. Dr. Parisi said it would be great for SECAC to consider a bylaw change for the next meeting. He also said that monthly meetings and a subcommittee of subject matter experts work really well for accomplishing committee work. Skelton said SECAC must be careful with changing bylaws because the council would not want random people coming to the meeting since that can dilute the purpose of SECAC. Dr. Parisi said proxies are a common feature of other boards. Parisi said this is the second meeting in a row without a quorum, so how can work ever be done? Skelton said as long as proxies do not turn into members putting the work on other people. Dr. Davis said this meeting could have been called off beforehand if the quorum was going to be met. Dr. Parisi said we have to meet because otherwise nothing gets done. Juanita Johnson said she responds to Dr. Smith's emails and explains if she can go to a meeting or not. Johnson said a conference call option works well to accommodate her. Boggan said this issue needs to be discussed during the next meeting and that the bylaws can be emailed to everyone. Dr. Davis said the minutes that contain the initial discussion about this issue should be emailed as well.

Boggan opened discussion on the provider spotlight process. He brought the draft nomination form to the council's attention. Dr. Davis said the form specifies licensed centers, but can unlicensed centers be included? Johnson asked if a center and a public PK class could be spotlighted. Holly said if public is included, unlicensed centers would also have to be eligible. Dr. Davis suggested changing the language in the draft nomination form to include licensed/public/home centers. Dr. Parisi said that without a quorum, the council cannot vote for the language change, and the draft cannot become official. Boggan said he is comfortable with moving on from a rules perspective. Dr. Davis said perhaps the language can

be voted on via email. Dr. Parisi emphasized the importance of following the rules. He said the email vote has to be in the bylaws. Boggan said he can check the bylaws for this possibility; otherwise, changes can be voted on in the next SECAC meeting.

Boggan shared upcoming meetings and conferences that SECAC members can participate in. Sandra Parks' representative Alberstein Johnson-Pickett said it is a good idea to bring information to community meetings. Boggan said common talking points work best for these appearances so that everyone be on the same page and so that not as much work has to be done to prepare.

Laura Dickson said a childcare subsidy bill had been signed by President Obama that changes regulations and practices that will impact regulated/unregulated centers that receive subsidies. She said MDHS will make information available on these changes to providers.

Boggan adjourned the meeting at 11:28 a.m.