



MISSISSIPPI DEPARTMENT OF HUMAN SERVICES

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**CCPP**  
Newsletter

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## Newsletter Highlights

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*This newsletter serves as the official source of information on the Child Care Payment Program.*

Welcome to the October issue of the Child Care Payment Program (CCPP) Newsletter under the new early childhood system. This newsletter serves as the official source of information on CCPP.

## Online Standard Child Care Center Application

The Mississippi Department of Human Services (MDHS), Division of Early Childhood Care and Development (DECCD), has finalized the online Standard Child Care Center Application and has begun the process of redetermining eligibility for all CCPP-approved providers. This process will ensure that all child care centers receiving federal funds are providing high-quality early care and learning for the children of Mississippi. For child care centers, providing high-quality services begins with meeting the basic requirements to be a CCPP-approved provider as prescribed by the federal 2014 Child Care and Development Block Grant (CCDBG) Act. Any center that completes the new Standard Child Care Center Application and is approved as standard will be considered a high-quality child care center that is in compliance with federal requirements.

***Any child care director who completes the Standard Child Care Center Application and earns the "Standard" designation for his or her center will receive five (5) contact hours from the Mississippi State Department of Health.*** Contact hours for completing the Standard Child Care Center Application is limited to the director of the facility completing the application and is only valid for the initial application.

## Child Care Redetermination Process

Beginning in September, all child care providers will be assigned to a specific redetermination period. Each redetermination period will last 45 days, and child care providers will be required to complete the Standard Child Care Center Application within the designated 45-day window. Once providers have been selected to begin the redetermination process, they will receive an email that includes a redetermination start date, Standard Child Care Center Application deadline, and unique unlock code that will be used to gain access to the application.

As part of this process, DECCD will update all child care center information currently on file. In addition to the Standard Child Care Center Application, all centers interested in maintaining CCPP eligibility must (1) submit an updated W-9 and signed provider statement of agreement and (2) participate in the updated CCPP e-Ledger Training Webinar. Provider documents and information about the CCPP e-Ledger Training Webinar are available at [secac.ms.gov](http://secac.ms.gov) under the Providers tab. All documents may be submitted to DECCD via fax, email, or postal mail.

## CCPP Webinar Dates

Since September 12, 2017, DECCD has been offering an updated CCPP e-Ledger Training Webinar. Each webinar will begin promptly at 12:30 p.m. and last until 1:30 p.m. This training is mandatory for all CCPP-approved providers. This training will cover all the basic aspects of CCPP, including information about how to receive payments for child care provided. All webinar dates are listed below.

### October

24, 26, 31

### November

2, 7, 9, 14, 16, 21, 28, 30

### December

5, 7, 12, 14, 18, 19, 21

***NOTE: If you have taken the CCPP webinar already (before September 12, 2017), you will need to take it again, as some of the information has been updated.***

You must be logged in to the webinar and remain logged in to receive credit for training.

Webinars can be viewed on an iPhone, iPad, or iPod Touch, but you must download the free app in the App Store. Please allow time for this process.

## Technical Assistance

Throughout the child care center redetermination process, DECCD will offer technical assistance to child care providers who need help with the completion of the online Standard Child Care Center Application.

For any questions regarding the status of required documents, the Standard Child Care Center Application, or health and safety training, please contact the DECCD Help Desk at 1-800-877-7882. This desk is open Monday through Friday from 8 a.m. to 5 p.m.

Providers who experience technical issues while completing the Standard Child Care Center Application may contact the Provider Integrated Portal (PIP) technical support line at 1-844-402-2889. This support line is available Monday through Friday from 8 a.m. to 5 p.m.

The DECCD has also created an online technical assistance form:

<https://app.smartsheet.com/b/form/7c5f462e0d6346aeg8d9f82ff94bfc50>. In the event that technical assistance is required outside of normal business hours, providers may submit this form, and a representative will call back regarding the issue. The online Technical Assistance Referral Form will be available 24 hours a day and seven days a week.

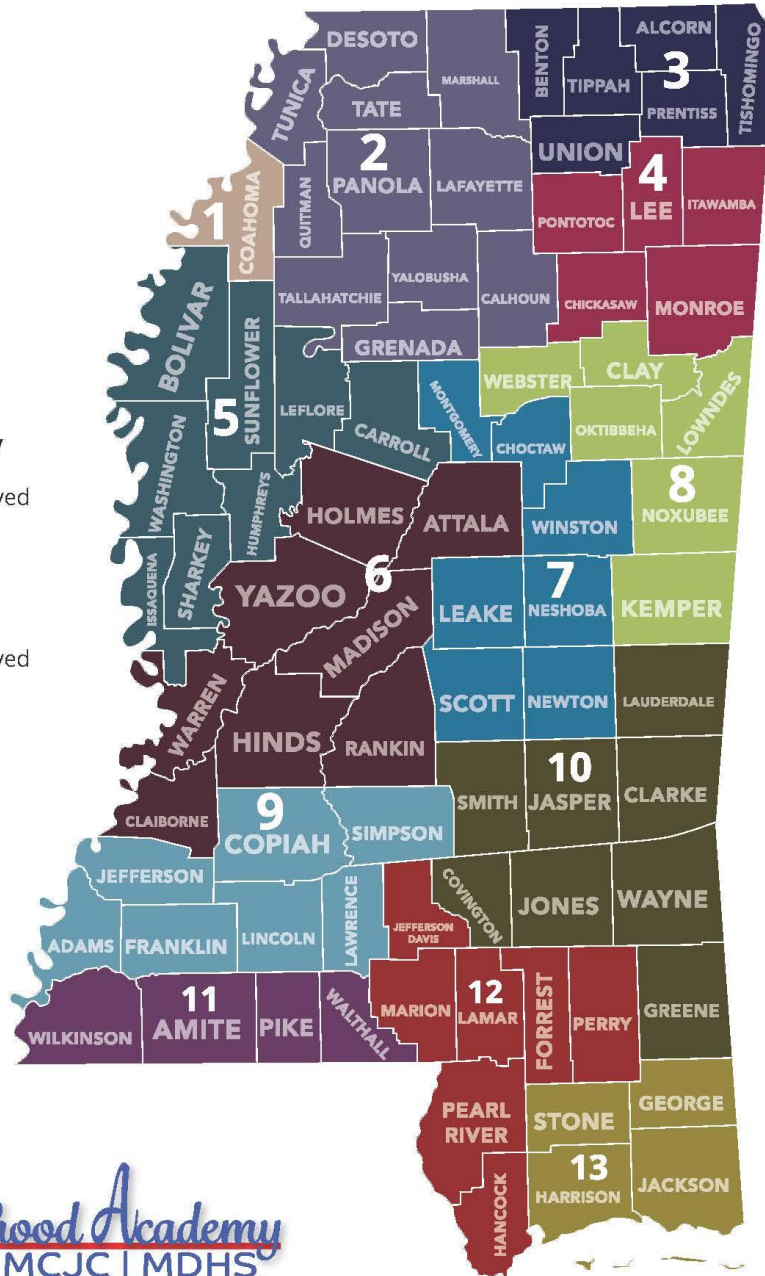
### **Child Care Payment Program Policy Manual**

On August 23, 2017, MDHS submitted an amended policy manual to the Secretary of State's Office. This submission only includes amendments to the Administrative Hearings section. The final policy manual has not yet been submitted to the Secretary of State's Office.

# Early Childhood Academy

## Early Childhood Academy (ECA) Service Area Map

- 1. Coahoma ECA
- 2. Northwest MS ECA
- 3. Northeast MS ECA
- 4. Itawamba ECA
- 5. MS Valley State University
- 6. Hinds ECA  
(Also contains counties served in the Holmes CC district)
- 7. East Central ECA
- 8. East MS ECA
- 9. Copiah-Lincoln ECA  
(Also contains counties served in the Jones CC district)
- 10. Meridian ECA
- 11. Southwest MS ECA
- 12. Pearl River ECA
- 13. MS Gulf Coast ECA



## Hours of Operation for Early Childhood Academies

**Monday – Thursday: 8:30 a.m. to 4:30 p.m.**

**Friday: 8:30 a.m. to 3 p.m.**

**Weekday Professional Development: Tuesday and Thursday 12 p.m. to 2 p.m. and/or 6 p.m. to 8 p.m.**

**Saturday Professional Development: 9 a.m. to 12 p.m.**

To learn more about the Early Childhood Academies, visit <http://mccb.edu/childhood/chdefault.aspx> or the SECAC website at [secac.ms.gov](http://secac.ms.gov).

Note: Information about Early Childhood Academies at Coahoma Community College, East Mississippi Community College, and Mississippi Valley State University will be coming soon. For additional information about the Early Childhood Academies, contact Dr. Micca Knox at [mknox@mccb.edu](mailto:mknox@mccb.edu).

## Professional Development

### Health and Safety Training

As many of you are aware, to remain eligible to receive CCPP vouchers, all child care center staff must participate in MDHS health and safety training that covers federally mandated health and safety topics as prescribed by the 2014 CCDBG Act.

During September 2017, MDHS partnered with community colleges to deliver health and safety training in 14 of the 15 community college districts across the state. MDHS will email new training letters to all CCPP-participating centers after all trainings have been completed.

The next round of face-to-face trainings will be held in December 2017. More details regarding the dates and locations of these trainings will be included in future CCPP newsletters.

MDHS is excited to announce that child care center staff now have the option of completing health and safety training online. Staff interested in this online training will still be required to register through the online system ([ccpptraining.mdhs.ms.gov](http://ccpptraining.mdhs.ms.gov)) and provide individual email addresses. Individual email addresses are needed to successfully enroll staff in the online training system (CANVAS). If your staff members have received a link to enroll in CANVAS, please encourage them to enroll as soon as possible to take their training.

If you have any questions about your center's health and safety training status, please contact the DECCD help desk at **1-800-877-7882**.

### Standard Child Care Center Application Orientation and Curriculum Workshops

The Early Childhood Academies offer two workshops (Orientation to the Standard Child Care Center Application and Curriculum in the Standard Child Care Center Application) to assist providers with completing the new Standard Child Care Center Application. The workshops will be offered on an ongoing basis as providers undergo the redetermination process. Remaining workshop dates and locations for October 2017 are listed below.

Please remember that everyone must be registered to attend any of the offered trainings. The registration period for each training session will end five (5) days before the scheduled training. There will be no on-site

training allowed, so please register at [ccpptraining.mdhs.ms.gov](http://ccpptraining.mdhs.ms.gov) for all trainings you would like to attend. The remaining trainings for October are:

### Coahoma

October 24 Orientation to the Standard Child Care Center Application 12:00-2:00 p.m.

October 26 Curriculum in the Standard Child Care Center Application 12:00-2:00 p.m.

### East Mississippi

Emerson Family Resource Center

1504 Louisville Street

Starkville, MS

October 23 Orientation to the Standard Child Care Center Application 12:00-2:00 p.m.

October 30 Curriculum in the Standard Child Care Center Application 12:00-2:00 p.m.

### Hinds

October 24 (Center for Teaching and Learning) Orientation to the Standard Child Care Center Application 12:00-2:00 p.m.

October 26 (Center for Teaching and Learning) Curriculum in the Standard Child Care Center Application 12:00-2:00 p.m.

### Mississippi Gulf Coast

October 24 Orientation to the Standard Child Care Center Application 6:00-8:00 p.m.

October 26 Curriculum in the Standard Child Care Center Application 6:00-8:00 p.m.

### Mississippi Valley State University

Charles W. Capps, Jr. Technology Center

920 Hwy. 82 W.

Indianola, MS 38751

October 23 Orientation to the Standard Child Care Center Application 10:00-12:00 p.m.

Curriculum in the Standard Child Care Center Application 1:00-3:00 p.m.

### Northeast

October 24 (Waller Hall) Orientation to the Standard Child Care Center Application 12:00-2:00 p.m.

October 26 (Waller Hall) Curriculum in the Standard Child Care Center Application 12:00-2:00 p.m.

### Northwest

October 31 Curriculum in the Standard Child Care Center Application 12:00-2:00 p.m.